

Stop Loss Installation Process

Our **Installation Team** is comprised of friendly and knowledgeable professionals who are dedicated to providing you with superior service. Along with your assigned Account Manager, our Team will work closely with the Underwriting and Sales Department to ensure that you are provided with the assistance needed in starting up or renewing your Policy. They will also assist in gathering the necessary information & documentation for a smooth installation, including the following:

- ✓ Binder Check equal to first month's premium
- ✓ Completed and Signed Signature and Disclosure Statement's
- ✓ Large claims report and case management notes
- ✓ Copy of most recent Summary Plan Description and Eligibility Rules
- ✓ Tax ID # of Plan Sponsor
- ✓ TPA Agreement between Claims Administrator and Plan Sponsor (if applicable)
- ✓ Signed Application

Once your Policy is in-force, our Team will remain available to you should you need any service assistance.

Please feel free to contact our Team at: GroupInstallations@ullico.com

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